

Oberlin Group

Annual Business Meeting - October 14, 2019, 1 - 3:00 p.m.

Bucknell University

Draft Agenda

Reminder to check in with those on virtual connections - chat monitor - Gina

From bylaws -

#### 2.4.2 Participation in Annual Meeting and Business Meeting

**Each Oberlin Group institution is required to send its Member Representative to the annual Business Meeting** which is held during the Annual Meeting. The Member Representative or institution may not send a proxy representative to the Annual Meeting or the Business Meeting, however, **a Member Representative may participate in the Business Meeting via remote communication (telephone, web, etc.)**. An institution may send an interim director as the Member Representative to the Annual Meeting and Business Meeting. The membership of an institution not represented at a Business Meeting for three consecutive years will be referred to the Membership Committee for review and possible termination.

Zoom Connection Info - Join Zoom Meeting

<https://zoom.us/j/849770555> (or send request to be added to calendar invite to Terri prior to October 14.)

1. Any additions to the agenda?
2. Approve minutes of 2018 meeting at Furman (included in annual report)
3. Treasurer's Report - Jonathan Miller
4. Reports of task forces and working groups
  - a. Big Deal Transparency
  - b. DEI
5. Annual Report - previously distributed, any questions?
6. Proposal for gathering data on space - seating, etc. - Mike Roy
7. Statistics and Salary Surveys - reminders on use of data
8. Formation of committees:
  - a. Membership Committee - existing members who wish to continue? New members who would like to join? Liz Bagley, liaison to the Board
  - b. Communication Committee - to work with Darlene to identify strategies for improving communication
  - c. Planning Committee - this is organized by Gina and commences immediately after the annual meeting, includes host institution(s), may include future hosts and past host
9. Motions:
  - a. Motion - Group Photograph - Jonathan Miller  
"I move that we end the practice of taking an official group photo at annual Oberlin Group meetings. The logistics of this seemingly simple practice tend to make scheduling the elements of the meeting more difficult for the host and the program committee. It involves finding a suitable place, time, and photographer, and -- if the venue is outside

- hoping for good weather. All this adds to the complexity of planning and hosting the meeting while adding little value. Our time would be better spent in discussion, networking, or taking a break.”
10. Proposal for conservation of paper at future meetings - sharing copies digitally, ask those who want paper to print off their copies and bring them with them. (Not ready to make a motion, just want to discuss) (Terri)
  11. Strategic Planning - check in - *primarily for virtual attendees*, but open to anyone with procedural questions
  12. Announcement of date and location for next annual meeting - Janet Bishop (Claremont) and David McCaslin (Whittier)
    - a. Claremont - 2020
    - b. Mt. Holyoke/Amherst/Smith -2021
  13. Any other business?
  14. Do we need a motion to adjourn?